

# Rajarshi Shahu Mahavidyalaya, (Autonomus), Latur

## Department of Commerce

### Structured Work Plan for Teaching (Jully : 2019 to October 2019)


**Class : B.Com I (AB) Sem.: I**

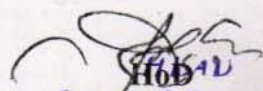
**Subject : Business Communication**

**Paper : Business Communication**


**Name of Teacher : Prof.Savalsure A.D.**

Summary of Teaching Plan :			
Unit	Chapter / Topics	No. of	Date
Unit - 1	<b>Introduction to Business Commuication</b>	<b>10</b>	01/07/2019 to 18/07/2019
	Topic 1.1 Meaning & Definition of Business	02	
	1.2 Process of Business Communication	02	
	1.3 Objectives of Business Communication	02	
	1.4 Barriers to Business Communication	02	
	1.5 Effective Communication-its features	02	
Unit - 2	<b>Forms of Business Commuication</b>	<b>10</b>	22/07/2019 to 06/08/2019
	Topic 2.1 Verbal Communication-Written & Oral	02	
	2.2 Non-Verbal Communication	02	
	2.3 Types of Communication-Formal & Informal	03	
	2.4 Modern forms of Communication	03	
Unit - 3	<b>Group Communication</b>	<b>10</b>	07/08/2019 to 27/08/2019
	Topic 3.1 Meaning and Definition	02	
	3.2 Techniques of group decision making	02	
	3.3 Meeting, Notices, Agenda, Minutes	03	
	3.4 Seminars, Symposia and Workshops	02	
	3.5 Conferences	01	
Unit - 4	<b>Business Correspondence</b>	<b>10</b>	28/08/2019 to 26/09/2019
	Topic 4.1 Introduction, Structure and format of business	03	
	4.2 Enquiry letter	01	
	4.3 Complaint letter	01	
	4.4 Sales letter	01	
	4.5 Job Application	02	
	4.6 Curriculum vitae or resume	02	
Unit - 5	<b>Presentation (Soft) Skills and Public speaking</b>	<b>10</b>	27/09/2019 to 24/10/2019
	Topic 5.1 Introduction Presentation (Soft) Skill	03	
	5.2 Elements Presentation (Soft) Skill	02	
	5.3 Desigining your presentstion skill	02	
	5.4 Tips for effective presentation (Soft) skill	02	
	5.5 Public speaking	01	

  
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## Department of Commerce

### Structured Work Plan for Teaching (July : 2019 to October 2019)

Class : B.Com II ( A & B ) Sem.: III  
Subject : Economic Planning in India  
Paper : Economic Planning in India  
Name of Teacher : Prof.Savalsure A.D.

Summary of Teaching Plan :			
Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	<b>Introduction to Business Communication</b>	<b>10</b>	01/07/2019 to 19/07/2019
	Topic 1.1 Objectives of Economic Planning In India	03	
	1.2 Development strategy in India	03	
	1.3 LPG Model of Development	03	
Unit - 2	<b>Public Sector In India</b>	<b>10</b>	20/07/2019 to 05/08/2019
	Topic 2.1 Role of the Public Sector in India	03	
	2.2 Causes for the Expansion of Public Enterprises	03	
	2.3 Performance of Public Sector Undertakings	03	
	2.4 Shortcomings of the Public Sector	01	
Unit - 3	<b>Disinvestment of Public Enterprises</b>	<b>10</b>	06/08/2019 to 27/08/2019
	Topic 3.1 Rationale of Disinvestment	02	
	3.2 Meaning & Types of Disinvestment	03	
	3.3 Emergence of the Disinvestment Policy	03	
	3.4 Case Study on Public Private Partnership	02	
Unit - 4	<b>Privatization, Globalization and its impact on India</b>	<b>10</b>	31/08/2019 to 30/09/2019
	Topic 4.1 Meaning, Scope of Privatization & Its impact limitations	03	
	4.2 Meaning & Concept of Globalization	02	
	4.3 Globalization and its impact on India	03	
	4.4 Present Scenario of Globalization	02	
Unit - 5	<b>Planning Experience &amp; NITI AYOOG</b>	<b>10</b>	01/10/2019 to 22/10/2019
	Topic 5.1 Overview of Planning in India	01	
	5.2 'NITI' Ayog: Nature & Functions	03	
	5.3 Objectives & Benefits of NITI Ayog	04	
	5.4 Difference between Planning Commission & NITI Ayog	02	

  
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## Department of Commerce

Structured Work Plan for Teaching ~~July~~: 2019 to ~~Oct.~~2019)

Class : B.Com III (B) (semester-V)

Subject : Advance Accounting-1

Paper : Advance Accounting-1 (w.e.f.June 2019)

Name of Teacher : Prof.Savalsure A.D.

### Summary of Teaching Plan :

Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	<b>Departmental Accounting</b>	<b>14</b>	01/07/2019 to 19/07/2019
	Topic 1.1 Meaning of Departmental accounting	1	
	1.2 Advantages of Departmental Accounting	1	
	1.3 Departmental Final Accounts	1	
	1.4 Allocation of Indirect Expenses	1	
	1.5 Inter-Departmental Transfer	1	
	1.6 Practical Problems	9	
Unit - 2	<b>Branch Accounting</b>	<b>13</b>	27/7/2019 to 21/8/2019
	Topic 2.1 Meaning of Branch Accounting	1	
	2.2 Classification of Branches	1	
	2.3 Accountenting for Dependent Branches 2.3.1 Debtors System 2.3.2.Stock & Debtors Systems 2.3.3. Final Account Systems	1	
	2.4 Foreign Branches	2	
	2.5 Practical Problems on Accounting for depending branches	8	
Unit - 3	<b>Valuation of Goodwill</b>	<b>13</b>	26/08/2019 to 16/09/2019
	Topic 3.1 Meaning and Definition of Goodwill	1	
	3.2 Elements of Goodwill	1	
	3.3 Types of Goodwill	1	
	3.4 Methods of Valuation A) Average Profit Method B) Super Profit Method C) Capitalization of Average Profit Method D) Capitalization of Super Profit Method	04	
	3.5 Practical Problems	6	
Unit - 4	<b>Valuation of Shares</b>	<b>14</b>	18/09/2019 to 24/10/2019
	Topic 4.1 Meaning and need for Valuation	1	
	4.2 Factors affecting Valuation	2	
	4.3 Methods of Valuation a) Asset backing or intrinsic value Method b) Yield Valuation method	5	
	4.4 Practical Problems	5	

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## Department of Commerce

Structured Work Plan for Teaching (~~July~~ 2019 to ~~Oct~~ 2019)

Class : M.Com. II (semester-III)

Subject : Applied Cost Accounting

Paper : Applied Cost Accounting(w.e.f.June 2019)

Name of Teacher : Prof. Savalsure A.D.

### Summary of Teaching Plan :

Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	Standard Costing	12	
	Topic 1.1 Meaning of Standard Costing, Standard Costing as Management Tool	3	07/07/2019 to 25/07/2019
	1.2 Historical Costing, Estimated Costing, Budgetary Control & Standard Costing	3	
	1.3 Limitations of Standard Costing	3	
	1.4 Standard Costing & its Determination	3	
Unit - 2	Variance Analysis	11	
	Topic 2.1 Cost Variances: Meaning of Direct & Indirect, Concept of Cost Variances	2	26/7/2019 to 14/8/2019
	2.2 Direct Material Variances - 1) Direct Material Variance 2) Direct material usage Variance	4	
	2.3 Direct Labour Cost Variances 2.3.1 Direct Labour Rate Variances 2.3.2 Direct Labour efficiency Variances	5	
Unit - 3	Overhead Variance Analysis	10	
	Topic 3.1 Definition & nature of Overheads	2	16/08/2019 to 05/09/2019
	3.2 Overhead Variances Analysis- 1) Variable Production overhead expenditure variance 2) Variable overhead efficiency variance	4	
	3.3 Fixed Production Overhead Variance- 1) Fixed Production Overhead Variance 2) Fixed Production Volume Variance 3) Fixed Production Capacity Variance	4	
Unit - 4	Job Costing & Batch Costing	10	
	Topic 4.1 Meaning of Job Costing, Features	1	07/09/2019 to 04/10/2019
	4.2 Job Costing Procedure & preparation of Job cost sheet	2	
	4.3 Meaning of Batch Costing, Economic batch quantity approach	3	
	4.4 Preparation of Batch cost sheet	4	
Unit - 5	Joint Product & By-Product Costing	11	
	Topic 5.1 Meaning of Joint product, Co-product	2	05/10/2019 to 24/10/2019
	5.2 Costing of Joint product	2	
	5.3 Meaning of By-Product & Joint product Vs By product	4	
	5.4 Accounting Treatment of by product	3	

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### Structured Work Plan for Teaching (Dec : 2019 to March 2020)

Class : B.Com I (B) (semester-II)

Subject : Business Environment

Paper : Business Environment(w.e.f.June 2018)

Name of Teacher : Prof.A.D.Savalsure

#### Summary of Teaching Plan :

Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	Introduction to Business Environment	10	
	Topic 1.1 Concept, Characteristics, and Scope of Business Environment	02	09/12/2019 to 24/12/2019
	1.2 Nature and Significance of Business Environment	02	
	1.3 Types of Business Environment	01	
	1.4 Environmental Analysis- Process, Importance and Limitations of Environmental Analysis	02	
	1.5 Techniques of Environmental Analysis	02	
	1.6 Impact of Environmental Changes on Business	01	
Unit - 2	Economic Environment	10	
	Topic 2.1 Concept, Characteristics	02	26/12/2019 to 20/01/2020
	2.2 Features of Indian Economy	02	
	2.3 Concept and Functions of NITI Aayog	02	
	2.4 Types of Economic Systems and Features of capitalistic Economy, Socialist Economy and Mixed Economy	02	
	2.5 Economic Policies-Recent Industrial Policies, Recent Monetary Policies, Recent Fiscal Policies	02	
Unit - 3	Financial Environment	10	
	Topic 3.1 Meaning and Constituents of Financial Systems	01	20/01/2020 to 06/02/2020
	3.2 Financial Institutions	02	
	3.3 Financial Services- Mutual Funds, Investment Trust, Venture Capital Funds, Merchant Banking, Factoring, Leasing, Credit Rating, Private Equity	03	
	3.4 Commercial Banking- Meaning and Functions	02	
	3.5 Stock Exchange- Meaning and Functions	02	
Unit - 4	Social Environment	10	
	Topic 4.1 Meaning of Social Environment	01	10/02/2020 to 25/02/2020
	4.2 Social Objectives of Business	02	
	4.3 Social Responsibility of Business- Concept & nature	02	
	4.4 Responsibility Towards Different Groups	03	
	4.5 Guidelines for Social Responsibility	02	
Unit - 5	Schemes of Prime Minister of India	10	
	Topic 5.1 Introduction, Background	02	09/03/2020 to 31/03/2020
	5.2 Make in India, Digital India, Stand up India	02	
	5.3 Startup India, Jan-Dhan Yojana, Kishu Bharat, Skill India	02	
	5.4 Mudra Yojana, Gold Scheme, Gold Bond	02	
	5.5 Smart Village and Smart City	02	

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### Structured Work Plan for Teaching (Dec : 2019 to March 2020)

Class : B.Com II (A and B) (semester-IV)

Subject : Economic Development In India

Paper : Economic Development In India (w.e.f.June 2017)

Name of Teacher : Prof.A.D.Savalsure

#### Summary of Teaching Plan :

Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	<b>Indian Agriculture Development During Five Year Plan</b>	<b>10</b>	09/12/2019 to 28/12/2019
	Topic 1.1 Rol of Agriculture in the National Economy	02	
	1.2 Mechanisation or Modern Farming in India	02	
	1.3 Green Revolutions and its Impact- The Futer Prospect	02	
	1.4 New Thrust areas in Agriculture-Shadenet and polyhouse	02	
	1.5 Cropping Patern in India- Since 1951	02	
Unit - 2	<b>Development of Irrigation and Other Agricultural Inputs</b>	<b>10</b>	30/12/2019 to 18/01/2019
	Topic 2.1 Needs and Mode of Irrigation	02	
	2.2 Public Sector participation in Irrigation	03	
	2.3 Private Sector Participation in Irrigation	01	
	2.4 Improved Seeds, Fertilisers annd Pesticides,Disadvantages of Indiscriminate use of fertilizers & pestisides	02	
	2.5 Emergence of Dry Farming	02	
Unit - 3	<b>Poverty and unemployment in India</b>	<b>10</b>	20/01/2020 to 08/02/2020
	3.1 Meaning and Concept of Poverty	02	
	3.2 Poverty in India -causes &remedies	02	
	3.3 Economiv Reforms and Reduction of Poverty	02	
	3.4 concept of unemployment-Types		
	3.5 Various schemes to reduce unemployment	02	
Unit - 4	<b>Balanced Regional Development</b>	<b>10</b>	10/02/2020 to 09/03/2020
	4.1 Meaning of Balanced Regional Development	02	
	4.2 Indicators of Regional Imbalance	02	
	4.3 Causes of Economic Regional Imbalance	02	
	4.4 Regioal Disparities in India	02	
	4.5 Policy Measures to Reduce regional Disparities	02	
Unit-5	<b>Service Sector Development in India</b>	<b>10</b>	10/03/2020 to 31//03/2020
	5.1 The role of service sector in National economy	2	
	5.2 Progress of service sector in India	2	
	5.3 Impacts of changes in Service Sector in India	2	
	5.4 Scope for the Devlopment of Service Sector in India	3	
	5.5 Challenges of Service Sector in India	1	

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## Department of Commerce

### Structured Work Plan for Teaching (Dec : 2019 to March 2020)

Class : B.Com III (C) (semester-VI)

Subject : Advance Accounting

Paper : Advance Accounting -II(w.e.f.June 2019)

Name of Teacher : Prof.A.D.Savalsure

#### Summary of Teaching Plan :

Unit	Chapter / Topics	No. of Lectures	Date
Unit - 1	<b>Financial Statement of Companies</b>	<b>12</b>	
	Topic 1.1 Introduction of company final accounts	1	04/12/2019 to 28/12/2019
	1.2 Types of companies as per Company Act,2013	1	
	1.3 Statutory books of company	1	
	1.4 Calculation to managerial remuneration	1	
	1.5 Preparation of Financial statement of a company as per schedule III of the companies Act,2013	8	
Unit - 2	<b>Final Accounts of Life Insurance Companies</b>	<b>13</b>	
	Topic 2.1 Meaning and need of Life Insurance	1	01/12/2020 to 23/01/2020
	2.2 Special terms in life Insurance Business	1	
	2.3 Books maintained for Life Insurance Accounting	1	
	2.4 Preparations of final accounts of Life Insurance Business	1	
	2.5 Practical Problems	9	
Unit - 3	<b>General Insurance Company Accounts</b>	<b>12</b>	
	Topic 3.1 Introduction ,need of general insurance	1	24/01/2020 to 15/02/2020
	3.2 Types of general insurance	1	
	3.3 Books maintained for General Insurance Business	1	
	3.4 Important provisions of the Insurance Act,1938	1	
	3.5 Preparation of thr final accounts of General Insurance Business	8	
Unit - 4	<b>Investment Account</b>	<b>13</b>	
	Topic 4.1 Meaning of Investment Accounting	1	20/02/2020 to 28/03/2020
	4.2 Investment ledger	1	
	4.3 Methods of Investment Accounting a) Cum-interest method b) Ex-interest method	1	
	4.4 Practical Problems based on the both the methods	10	

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### Structured Work Plan for Teaching (Dec : 2019 to March 2020)

Class : M.Com II (semester-IV)

Subject : Banking and Finance- Financial Services- IV

Paper : Banking and Finance- Financial Services- IV (w.e.f.June 2017)

Name of Teacher : Prof.A.D.Savalsure

Summary of Teaching Plan :			
Unit	Chapter / Topics		No. of Lectures
Unit - 1	<b>Mutual Funds</b>		<b>12</b>
	Topic 1.1	Introduction, Meaning, Definitions of Mutual Fund, Importance of Mutual Fund	02
	1.2	Types/Classification of Funds	03
	1.3	Management and Operation of the Fund	02
	1.4	Net Asset Value, Performance Evaluation of Mutual Fund- Sharpe's Model, Treynor's Model	02
	1.5	Reasons for Slow Growth, Future of Mutual Fund Industries In India	03
Unit - 2	<b>Merchant Banking</b>		<b>12</b>
	Topic 2.1	Introduction, Meaning, Definition of Merchant Banking, Origin of Merchant Banking	02
	2.2	Difference Between Merchant Banks and Commercial Banks	02
	2.3	Services of Merchant Banks- Issue Management, Portfolio Management, Underwriting.	03
	2.4	Problems of Merchant Bankers in India	03
	2.5	Scope of Merchant Banking In India	02
Unit - 3	<b>Credit Rating</b>		<b>12</b>
	3.1	Meaning, Definition, Origin of Credit Rating	02
	3.2	Functions of Credit Rating, Benefits of Credit Rating	02
	3.3	Process of Credit Rating, SEBI Guidelines regarding Credit Rating	03
	3.4	Credit Rating Agencies- CRISIL, ICRA, CARE, Moody's Standard and Poors	03
	3.5	Limitations of Credit Rating	02
Unit - 4	<b>Stock Exchange</b>		<b>12</b>
	Topic 4.1	Meaning and Functions of Stock Exchange	02
	4.2	Bombay Stock Exchange- Establishment, Stock Index, Equity Segment, Debt Segment, Derivative Segment	02
	4.3	NSE- Objectives, Features of NSE	02
	4.4	OTCEI- Features, Promoters, Trading in OTCEI	03
	4.5	Comparison Between BSE, NSE and OTCEI	03
Unit - 5	<b>Special Financial Services</b>		<b>12</b>
	Topic 5.1	Hire Purchase- Meaning and Concept	03
	5.2	Leasing- Types of Lease	03
	5.3	Concept of Factoring	03
	5.4	Forfeiting and Venture Capital	03

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